

CITY OF STEINBACH  
Regular Council Meeting  
December 20, 2011

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, December 20, 2011, at City of Steinbach Council Chambers.

2. Mayor Chris Goertzen called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Michael Zwaagstra, Jac Siemens, John Fehr, Earl Funk, Cari Penner and Susan Penner. Also present: City Manager, Jack Kehler, City Clerk, Deb Rempel, and Corporate Services Manager, Troy Warkentin.

3. Councillor Earl Funk opened the meeting.

R11-349 4. Councillor Siemens, Councillor C. Penner RESOLVED that the agenda be adopted.

- Un. Carried -

5. City Manager reported that the City has received The *2011 Steinbach Annual Traffic Count Program*, as submitted by MMM Group Limited. The traffic count and analysis program was conducted at 17 intersections in Steinbach, and included p.m. peak hour traffic volumes, intersection analysis, 95th percentile left-turn lane requirements, traffic signal warrants, and pedestrian corridor warrants.

5.1 Summary of the 2011 Traffic count:

(a) P.M. peak hour traffic volumes at unsignalized intersections along PTH 12 are increasing at an average annual rate of approximately two to four percent over the past 10 years.

(b) P.M. peak hour traffic volumes at signalized intersections along PTH 12 are increasing at an average annual rate of approximately two to four percent over the past ten years.

(c) Overall, traffic volumes were higher along PTH 12 this year compared to 2010. Volumes increased and decreased at various intersections, likely due to normal fluctuations in traffic volumes.

(d) Golfair Road, Penfeld Drive, Millwork Drive / Stone Bridge Crossing, Lund Road, and McKenzie Avenue / Hespeler Street North all had cross-street movements that did not meet the target LOS (LOS D or better).

(e) The majority of the existing turning lanes have adequate lengths for the number of vehicles making left-turns. The exceptions are the southbound approaches on PTH 12 at Loewen Boulevard and at PTH 52, and the northbound approach on PTH 12 at Park Road. At these locations queued traffic may be exceeding available storage capacity and possibly result in turn volumes intruding into the through lane.

(f) The most critical locations where turning lanes are needed and not provided are Park Road east and westbound and Loewen Boulevard east and westbound.

(g) This is the fifth consecutive year that traffic signals warrants were met at Golfair Road and at McKenzie Avenue / Hespeler Street North. It is the third consecutive year that traffic signals warrants were met at Penfeld Drive / Acres Drive.

(h) Pedestrian corridors are not warranted at any of the unsignalized intersections investigated.

5.2 It was noted that copies of these annual reports are provided to the Province of Manitoba Infrastructure and Transportation Services.

5.3 The Steinbach Annual Traffic Count Program was acknowledged by City Council with the following resolution.

R11-350 6. Councillor Zwaagstra, Councillor Siemens RESOLVED that the City of Steinbach forward a copy of the Steinbach Annual Traffic Count Program report (dated November 2011) to the Minister of Infrastructure and Transportation, identifying the City's signalization priorities.

-Un. Carried-

7. By-Law 1954

Intent: To rezone part (Lot 3, Plan 18574) of the property from "M1" Light Industrial Zone to "M2" Heavy Industrial Zone.

7.1 City Manager reported that Public Notice for By-Law 1954 was completed pursuant to The Planning Act.

7.2 Tom Bueckert was present at the hearing on behalf of the applicant.

7.3 No objections had been received, and no representatives were present.

7.4 Public Hearing was adjourned until January 17, 2011.

8. Council meeting re-opened at 7:42 p.m.

9. City Manager, Jack Kehler, reported that The Highway Traffic Board will be holding a hearing on January 3, 2012. The hearing is to consider the application made by the City to reduce the speed zone from 60 km/hr to 50 km/hr on Hespeler Street North, between Loewen Boulevard and Main Street/ PTH 52 East.

R11-351 10. Councillor Fehr, Councillor C. Penner  
WHEREAS the City of Steinbach applied to The Highway Traffic Board for a speed zone reduction;  
AND WHEREAS The Highway Traffic Board has scheduled a public hearing for January 3, 2012;  
BE IT RESOLVED that City Manager, Jack Kehler, be delegated to represent the City of Steinbach at The Highway Traffic Board hearing scheduled for January 3, 2012.

-Un. Carried-

R11-352 11. Councillor S. Penner, Councillor Funk RESOLVED that the following accounts be approved for payment:

|                           |              |
|---------------------------|--------------|
| Disbursements (Dec 14/11) | \$305,128.25 |
| Payroll (Dec 9/11)        | \$220,189.77 |

- Un. Carried -

R11-353 12. Councillor Zwaagstra, Councillor Funk RESOLVED that the City of Steinbach give third reading to By-Law 1956, being a street widening by-law, on First Street S.W.

- Un. Carried -

R11-354 13. Councillor C. Penner, Councillor Fehr RESOLVED that the City of Steinbach give third reading to By-Law 1957, being a street widening by-law, on Park Road West.

-Un. Carried-

R11-355 14. Councillor Zwaagstra, Councillor C. Penner RESOLVED that the City of Steinbach give second reading to By-Law 1955, being a Council indemnity by-law.

-Un. Carried-

R11-356 15. Councillor C. Penner, Councillor Fehr RESOLVED that the City of Steinbach give third reading to By-Law 1955, being a Council indemnity by-law.

-Un. Carried-

R11-357 16. Councillor S. Penner, Councillor C. Penner RESOLVED that the City of Steinbach not proceed with first reading to By-Law 1959, being an amendment to the Official Community Plan.

-Un. Carried-

17. City Manager, Jack Kehler, reported that all objectors to By-Law 1946 have been withdrawn. The City has received notice The Municipal Board of Manitoba under Board Order No. E-11-181 approved Local Improvement Plan 2012-05, By-Law 1946, Maplewood Street, Penfeld Drive and area sidewalks.

R11-358 18. Councillor Siemens, Councillor Fehr RESOLVED that the City of Steinbach give third reading to By-Law 1946, being a Local Improvement Plan 2012-05, By-Law 1946, Maplewood Street, Penfeld Drive and area sidewalks.

- Un. Carried -

R11-359 19. Councillor C. Penner, Councillor Siemens RESOLVED that the City of Steinbach give first reading to By-Law 1960, being a rezoning by-law.

-Un. Carried-

R11-360 20. Councillor Zwaagstra, Councillor C. Penner  
WHEREAS Section 163 of The Municipal Act states a council may adopt an interim operating budget, for that part of the year prior to the adoption of the operating budget for the fiscal year.

BE IT RESOLVED that the City of Steinbach adopt the following interim operating budget for 2012:

|                               |            |
|-------------------------------|------------|
| General Government Services   | \$ 500,000 |
| Protective Services           | \$ 500,000 |
| Transportation Services       | \$ 400,000 |
| Environmental Health Services | \$ 400,000 |
| Public Health & Welfare       | \$ 30,000  |
| Environmental Development     | \$ 30,000  |
| Economic Development          | \$ 30,000  |
| Recreation Services           | \$ 600,000 |
| Fiscal Services               | \$ 700,000 |
| Capital Equipment             | \$ 600,000 |
| Water Utility (Operating)     | \$600,000  |

-Un. Carried-

R11-361 21. Councillor Zwaagstra, Councillor Funk  
BE IT RESOLVED that the City of Steinbach be authorized to borrow up to \$2,000,000.00 from the Royal Bank of Canada (*hereinafter referred to as "the Bank"*) during 2012 for operating expenses, and to pay or agree to pay interest thereon, or on so much thereof as remains from time to time paid, calculated at the Bank's prime interest rate per annum in effect from time to time minus 0.25% per annum, as well after as before maturity default and judgement, with interest on overdue interest at the same rate as the principal.

THAT the amount so borrowed with interest aforesaid be evidenced by either of the following means:

- (a) by one or more promissory notes under the seal of the corporation and signed by the Mayor and Corporate Service Manager thereof and given to the Bank; or
- (b) by overdraft on the account of the corporation with the Bank by cheques signed by the Mayor and Corporate Services Manager thereof.

THAT the Corporation hereby mortgages, assigns, transfers, pledges and hypothecates to the said Bank the taxes of the Corporation for the present year for

municipal, school or the purposes of the Minister of Intergovernmental Affairs as additional security for the repayment of the amount so borrowed for any of such respective purposes.

THAT the Corporation shall deposit said taxes with the Bank as collected in a special account as collateral security for payment of the amount so borrowed and interest, but the Bank shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of said sum until said taxes are collected, or be required to see that they are deposited or applied as aforesaid.

THAT the amount so borrowed and interest shall be payable within the current fiscal year.

THAT the Mayor and Corporate Services Manager are hereby authorized to give to the said Bank in the name, on behalf of and under the seal of the Corporation as security for the moneys so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Corporation for the present year be and they are thereby pledged, hypothecated, mortgaged, transferred and assigned to the Bank as security for said loan and interest thereon and are charged as a first charge with repayment of such loan and interest, or a clause to like effect; and that said taxes shall be deposited forthwith on being collected in the Bank to the credit of the Corporation in a special account as collateral security for said advance.

-Un. Carried-

- R11-362 22. Councillor Fehr, Councillor S. Penner RESOLVED that the building permits, as issued during the month of November 2011 be accepted (list attached).

-Un. Carried-

- R11-363 23. Councillor Siemens, Councillor C. Penner RESOLVED that the following Lottery Licences be approved:

| Licence No. | Organization                |
|-------------|-----------------------------|
| 2011O       | Steinbach Curling Club      |
| 2011P       | Steinbach & Area Lions Club |
| 2011R       | SRSS Football Program       |
| 2011S       | Steinbach Junior High       |

-Un. Carried-

24. Correspondence was acknowledged from the Manitoba Water Stewardship, approving the Statement of Compliance for Steinbach Public Water System.  
Received as information.

25. Correspondence was acknowledged from Manitoba Infrastructure and Transportation acknowledging the City's request to reduce the speed zone from 80 km/hr to 50 km/hr on a portion of PTH 52 East.  
Received as information.

26. Correspondence was acknowledged from President, Karen Friesen, Bipole III Coalition. Received as information.

27. Correspondence was acknowledged from Rural Municipality of Tache, announcing the completion of the Water Splash Park in Lorette.

28. Correspondence was acknowledged from Eastman Mutual Aid Fire District, expressing sincere appreciation for the assistance provided by the Steinbach Fire Department on the Thanksgiving weekend. It was noted that the City of Steinbach is not a member of the Eastman Mutual Aid District.

- 29. Correspondence was acknowledged from the Hanover School Division, resolution enclosed;
  - (a) Reduction of speed limit on Hespeler St from 60 km/hr to 50 km/hr.
  - (b) The installation of 4-way stop signs at the corner of Hespeler and Ashford.
  - (c) That the newly constructed bike path from Deerfield to Hespeler be diverted, turning it parallel to Hespeler so that it connects at Ashford and does not stop/start at Evergreen.

30. City Manager, Jack Kehler, reported the City had requested a speed zone reduction on Hespeler Street North. The Highway Traffic Board will hold a public hearing on January 3, 2012. In addition the Regional Manitoba Infrastructure and Transportation office had forwarded its City's request to prioritize the signalization of Hespeler Street North, McKenzie Avenue, PTH 52 East. City Manager noted that a traffic/ pedestrian count at the corner of Hespeler Street North and Ashford Lane would be done in spring. After some discussion, general consensus was that administration will continue to monitor the area and provide Council a report in spring.

31. Correspondence was acknowledged from Colleen Neufeld requesting that the speed limit on Hespeler Street North be reduced.

32. Correspondence was acknowledged from Robert Fleming expressing potential traffic concerns along Hespeler Street North.

R11-364 33. Councillor Zwaagstra, Councillor C. Penner  
 RESOLVED that the City of Steinbach establish a gross amount of \$650,000.00 as the 2012 Grant budget.  
 BE IT FURTHER RESOLVED to approve a 2012 grant to the Jake Epp Library (\$286,211.00) Steinbach Chamber of Commerce (\$103,000.00) and Steinbach Arts Council (\$150,145.00).

-Un. Carried-

R11-365 34. Councillor Fehr, Councillor C. Penner RESOLVED that the minutes of the December 6th, 2011 Regular Council Meeting be approved as circulated.

- Un. Carried -

35. Councillor Funk, Councillor Fehr RESOLVED that the meeting be adjourned.

- Un. Carried -

Time of adjournment: 8:20 p.m.

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 Mayor

\_\_\_\_\_  
 City Manager